LEGISLATIVE FACT SHEET

DATE: 10/14/16   BT or RC No: _____

(Administration & City Council Bills)

SPONSOR: Public Works/Real Estate/CM D. Becton, CD 11

(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations   Stephanie Burch, 255-8902, stephanieb@coj.net

Provide Name: Stephanie Burch

Contact Number: 904-255-8902

Email Address: stephanieb@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. **(Minimum of 350 words - Maximum of 1 page.)**

Please provide the Real Estate Division with authority to request the legislation necessary for the City Council to approve granting one Non-Exclusive Utility Easement in accordance with Section 122.421Ordinance Code, to Peoples Gas System, a Division of Tampa Electric Company (TECO), and authorize the Mayor and Corporation Secretary to execute all the necessary documentation to convey said Non-Exclusive Utility Easement to TECO.

This easement is for the installation and operation of a rectifier station on a parcel of land owned by the City of Jacksonville and used as a retention pond for Greenland Road. The rectifier station will be located on the eastern edge of the pond site and will not interfere with the operation of the drainage system. The facility will consist of a power pole, electric meter and rectifier and five ground rods. The easement will be approximately 10 feet by 200 feet, 2000 sqft. TECO will be charged a one time fee of $2,360.00.

Maps and drawings are attached for your reference.

If you require additional information, please call Jim Morgan at 904-255-8737 or Crystal Corbitt, TECO, 813-228-1091.

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APPROPRIATION: Total Amount Appropriated _____ as follows:
List the source **name** and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

| Name of Federal Funding Source(s) | From: | Amount: |
| | To: | Amount: |

| Name of State Funding Source(s): | From: | Amount: |
| | To: | Amount: |

| Name of City of Jacksonville Funding Source(s): | From: | Amount: |
| | To: | Amount: |

| Name of In-Kind Contribution(s): | From: | Amount: |
| | To: | Amount: |

| Name & Number of Bond Account(s): | From: | Amount: |
| | To: | Amount: |

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.
(Minimum of 350 words - Maximum of 1 page.)

No financial impact is expected from this legislation.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Emergency?		x	Justification of Emergency: If yes, explanation must include detailed nature of emergency.
Federal or State Mandate?		x	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.
Fiscal Year Carryover?		x	Note: If yes, note must include explanation of all-year subfund carryover language.
CIP Amendment?		x	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	X		Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Oversight PW/RE

	Yes	No	
Related RC/BT?		x	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?		x	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.
Code Exception?		x	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.
Related Enacted Ordinances?		x	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No	
Continuation of Grant?		x	Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?
Surplus Property Certification?		x	Attachment: If yes, attach appropriate form(s).
Reporting Requirements?		x	Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief: _____Stephanie Burch_____ Date: ___10/14/2016___
                                (signature)

Prepared By: _____Jim Morgan_____ Date: ___10/14/2016___
                                (signature)

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ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: John P. Pappas, Director, Public Works Department

(Name, Job Title, Department)

Phone: 255-8748   E-mail: pappas@coj.net

From: Stephanie Burch, Chief, Real Estate Division

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8902   E-mail: stephanieb@coj.net

Primary Contact: Jim Morgan, Land Management Agent Senior, Real Estate Division

(Name, Job Title, Department)

Phone: 255-8737   E-mail: morgan@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825   E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647   E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: E-mail:

Primary Contact:

(Name, Job Title, Department)

Phone: E-mail:

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825   E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: **Yes**   **No**

Boards Action / Resolution?   [ ]   [ ]   Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED